

Hosted by Mark and Amy Elizabeth Gordon in their home

Officers of the Guild:

Ray Pace, President, Cece Johansen, Vice President, Duncan Dempster, Treasurer and Website Officer, Eliza Cahill, Membership Director, Julia Pace, Secretary  
Eila Algood, N. Hawaii Director, Brian Furer, S. Hawaii Director

Present: Ray Pace, Cece Johansen, Duncan Dempster, Eliza Cahill, Julia Pae, Eila Algood, Bryan Furer, Frannie Titosky, Dave Fouts, Marc Gordon, Jim Gibbons, Jada Rufo, Tamara Hynd, Amy Elizabeth Gordon, and Shirley Shook

Pres. Ray Pace called the meeting to order at 1:05 pm

The attendance sheet was passed around and initialed by those present.

Minutes of the last meeting on Mar 14, 2017 read by Julia Pace, Secretary were approved.

Duncan Dempster, Treasurer, reported that we have taken in \$660 and spent \$223.95 for 2 website domains, email domain, and Website creation.

Ray Pace reported on the Public Relations and Community Outreach Committee. The Oahu chapter of Sisters in Crime, a national writers group, has commented on our Hawaii Writers Guild Facebook page and we are developing a relationship with them. The Thelma Parker Waimea Library under the direction of Librarian Susan Collins, has formed a partnership with the Guild and is offering meeting space from 10 – 1PM at no charge starting in June.

Ray Pace made a Proposal that we open a bank account at the Hawaii Community Federal Credit Union exclusively for business transactions of the Guild. Cece Johansen, Duncan Dempster, Eila Algood and Ray Pace will be officers for the account and two signatures will be required on checks. His Proposal (as follows) was seconded and voted in unanimously.

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## Proposal

April 11, 2017, Ray Pace, President Hawaii Writers Guild.

Proposal Regarding Establishment of a Checking Account at Hawaii Community Federal Credit Union.

Financial control being a top concern of the Hawaii Writers Guild Board of Directors and the Professional Members of the Guild, I hereby propose that the Board of Directors approves efforts to establish a checking account for the Guild at Hawaii Community Federal Credit Union.

The account will be used exclusively for the business transactions of the Guild.

In the process of establishing said account a Federal ID number will be applied for by the Guild and several officers will be identified on signature cards for access to the account.

Suggested officers, pending their approval are:

Vice-President Cecilia Johansen

Treasurer Duncan Dempster

North Kohala/ North Hawaii Director Eila Algood

Hawaii Writers Guild President Ray Pace

Respectfully submitted for approval this eleventh day of April, 2017, by Ray Pace, President Hawaii Writers Guild.

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We have applied for and received the EIN.

Eila Algood, N. Kohala Director, reported that she is arranging Monday evening public readings by Guild members at the Hawi Public Library. The plan is to have eight readers for each event and to rotate readers so that all who want to read will be able to. She will need help with the planning and Amy Elizabeth Gordon volunteered to help in the project.

She reports that the library loves her writing group that meets there every third Tuesday and they are very supportive of public readings.

She has initiated an idea for a book, *The Spirit of NoKo*, which will be poetry and prose inspired by living in and visiting North Kohala. She is developing criteria for entries to be published in the book and plans to start with submissions from Guild members. She is hopeful that she will be able to accept submissions from middle and high school students. She expects the project to promote inclusivity and offer an opportunity to be published for members who haven't yet written a book. She has created an email site for the project - [Kohalabook@gmail.com](mailto:Kohalabook@gmail.com).

Eliza Cahill, Membership Director reported that the Star System for vetting members is too complex and difficult to track and will place a proposal for a standard intake questionnaire on the next meeting's agenda. She asks for input from the membership in order to create a concrete way of evaluating membership requests that will be fair for everyone. We will be bonding with these applicants in name and she wants to know them better and know more than what is on their Amazon book page. Once the website is up and the membership application is approved, it will be online. Eliza has plans to create a directory of agents and editors that would be available online and Marc Gordon suggested that it be available exclusively to the Guild membership.

Ray Pace requested that the group consider Gene Parola, Oahu and Mike Foley, Hawi for membership. The information about them including their books was emailed out to the membership on April 6th. After a short discussion, including an opportunity to look at Gene Parola's book, *Lehua*, the two were accepted in membership by unanimous vote of 6/0 as Director Bryan Furer had to leave early.

Ray Pace reminded the group that there is a ninety-day period whereby we can reject a member who proves to be unworthy. He also said that it is important to grow the membership and with fifty published members, we can have our own Book Fair.

Duncan Dempster, Website Officer reported that the website could be up as early as this weekend with the bios he has already received if we could agree on a logo. The group then voted unanimously to use the dark blue Hawaiian tapa like logo proposed by Julia Pace.

His deadline for accepting members' material for the site, agreed upon by the group, is sundown Saturday Apr. 15. You can have a personal page or you can have your information connected to your blog. Having access to update your page is dependent upon learning the software and Duncan's approval.

Ray and Julia Pace, Duncan Dempster, Cece Johansen and Eila Algood will meet at the Hub Restaurant in Hawi this Friday, Apr. 14 for lunch at 1PM prior to opening our bank account at the Hawaii Community Federal Credit Union. Anyone who wants to come for lunch (dutch-treat) is welcome.

The next meeting will be held at Frannie Titosky's home about 12:30 on May 9, 2017- potluck.

The meeting was adjourned at 2:16 PM.

Respectfully submitted,  
Julia Pace, Secretary.

Requests for placement on the Agenda for the May 9 meeting are required per By-Laws to be sent by email to Pres. Ray Pace at [raypacewrites@gmail.com](mailto:raypacewrites@gmail.com) ten days before the meeting (by Apr. 30). The agenda will be sent out five days prior to the meeting on May 5.