

Held at the home of Cece Johansen

Officers of the Guild present:

Ray Pace - President, Cece Johansen -Vice President, Duncan Dempster -Treasurer and Website Officer, Eliza Cahill - Membership Director, Julia Pace - Secretary, Bryan Furer - S. Hawaii Director, and Eila Algood - N. Hawaii Director.

Present:

Ray Pace, Duncan Dempster, Eliza Cahill, Julia Pace, Eila Algood, Cece Johansen, Dave Fouts, Jim Gibbons, Joy Fisher, and Bruce Stern.

Pres. Ray Pace called the meeting to order at 12:53 pm.

Julia Pace, Secretary, checked off the attendance sheet for those present. Minutes of the last meeting held August 8, 2017 were read and approved without corrections.

Duncan Dempster, Treasurer and Web Master reported that we have a total of \$874.72 in the bank from thirty-seven paid members and three more who have joined but not paid yet. We have taken in a total of \$1470.00 and paid out \$595.00 in expenses.

We have nine members who have a photo and brief bio only on our author's page with the second page not submitted and eleven members with no presence on the website. There was a short discussion about members who do not want to be public but want the connection of the Guild and how we could acknowledge them and still maintain their privacy. The matter will be considered over the next month with suggestions welcomed.

Ray Pace reported that he will be unavailable for the N. Kohala Library reading on Sept. 25<sup>th</sup> or the Thelma Parker Lit Nite on October 4<sup>th</sup>. Plans were made to deliver the HWG banner to Eila Algood for the Sept. Hawi reading. Eliza Cahill offered to host the Thelma Parker Lit Nite on October 4<sup>th</sup> including filming.

The Guild has been asked by Susan Collins at the Thelma Parker Library if the Guild wants to continue to reserve the first Wednesday of every month for Lit Nite. Members present agreed that we should keep the date and Pace will also reserve time for HWG Summer Critique sessions.

Pace wants the Guild to have a whole island presence, not just S. Kohala and N. Kohala and is interested in venues for writers to sell their books, public readings and a literary contest. We could consider the Christmas Craft Show in Kona at the Kam Hotel, the Cherry Blossom Festival with possibly renting out three tables, and the Mike Luce Theater. There may be a possibility of holding a reading and book sale or Literary Festival of our own at the Honokaa Cultural Center and inviting the Mystery Writers of Hawaii and other groups to join.

Pace urged aggressive, involved membership to work on these ideas.

Pace reported that there are two vacant positions on the Board of Directors; Director of Public Relations and Director of Events.

Eila Algood moved to appoint Joy Fisher to be Director of Public Relations and she was approved by a unanimous vote.

Since our membership application process is automated on the Guild website, Eliza Cahill wanted her job description reconsidered. After some discussion, we decided to place the responsibility of keeping membership records current in the Secretary's job description, abolish the Membership Committee including the Director and consider Eliza for chair of the Events committee.

We tabled the issue until October's board of directors' meeting to allow board members to take the next month to consider what the duties of the Events committee chair would be. Eliza has volunteered to chair the committee.

We have three members who are willing to explore possibilities of writing contests and a fourth member who Eila Algood will pursue. Cece Johansen, Joy Fisher, and Jim Gibbons are members of the committee along with Ray Pace, ex-officio member of all committees according to Guild By-Laws. Any member of the Guild is welcome to join these efforts. The committee is expected to come to the next Board of Directors meeting with more information regarding writing contests. Look for an announcement of the Writing Contest Committee meeting on HWG google group email.

Eila Algood reported as Chair of N. Hawaii that there are seven readers for the Sept.25 reading at the North Kohala Library in Hawi. The Nov. 13<sup>th</sup> reading has 6 slots open at this time.

Bryan Furer reported as Chair of S. Hawaii that he has people in the Volcano Writers Group that may be interested in joining the Guild. He is evaluating possible venues for readings in the Volcano area including a possible short story reading next October at the KDEN Theater. Other venues are KMC, Kilauea lodge and Volcano Arts Center.

The next Guild meeting will be held Wednesday, Oct. 11 at 12:00 at the Hub in Hawi. All of our meetings are announced and open to members of the Guild.

The meeting was adjourned at 2:29 PM.

Attached is the documentation of the revisions to the HWG Constitution.

Respectfully submitted,  
Julia Pace, HWG Secretary

Announcements:

Requests for placement on the Agenda for the next Guild meeting on Oct 11th are required per By-laws to be sent via email to Ray Pace, Guild President at [raypacewrites@gmail.com](mailto:raypacewrites@gmail.com) ten days prior to the meeting. Agenda requests are due by Oct.1st. The Agenda will be emailed on Oct.6th, five days prior to the meeting.

Our Twitter address is @HIwritersguild  
HWG website address is <http://www.hawaiiwritersguild.com>

