

# MINUTES

## Hawaii Writers Guild

July 11, 2017

Held at Cece Johansen's home – a brown bag luncheon with extras.

Officers of the Guild present:

Ray Pace - President, Cece Johansen -Vice President, Duncan Dempster -Treasurer and Website Officer, Julia Pace - Secretary, and Eila Algood - N. Hawaii Director.

Bryan Furer, South Hawaii Director, was not able to attend the meeting due to family illness.

Eliza Cahill, Membership Director did not attend due to a work schedule conflict.

Present:

Ray Pace, Duncan Dempster, Julia Pace, Eila Algood, Cece Johansen, Frannie Titosky, Bruce Stern and Joy Fisher.

Pres. Ray Pace called the meeting to order at 12:35 pm.

Julia Pace, Secretary, checked off the attendance sheet for those present. Minutes of the last meeting held June 6, 2017 were read and approved without corrections.

Duncan Dempster, Treasurer, reported that we have taken in \$1160 and spent \$373.04 for 2 website domains, email domain, website creation, checks, licensing and registration costs. Duncan has not yet paid himself back for some of the expenses. Our total in the bank after all expenses will be \$786.96.

We now have thirty Guild members. It was noted that not all who have expressed interest in joining the Guild have paid their dues. Ray Pace will be sending out a dues reminder letter this week.

Ray Pace reported for the Public Relations and Community Outreach Committee. He is in the process of establishing a monthly Guild event at the Thelma Parker Public Library that will include video taping our readers and an evening writer's critique group. In addition, he will try to schedule Guild morning critique groups for August. He asked Duncan to move the Guild News button on the website to the left to allow for easier viewing of our readers' videos already taped.

He proposed organizing a committee to develop a writers contest for later in the year. We could purchase Submittable, an online program that streamlines the process for submitting. It was generally agreed that we would limit the number of words submitted to 1500 and likely charge \$10.00 for each submission. Joy Fisher volunteered to help on the committee. We are now actively looking for people to assist in this venture.

Other suggestions for Public Relations and Community Outreach included a book fair, more reader appearances, a script writing class, an ad in the Waimea Ocean Film Festival program, and a reading at the Mike Luce Theater that Duncan will explore.

Bruce Stern has volunteered to increase public awareness of the Guild by pursuing a Hawaii Writers Guild Twitter account.

Eila Algood, North Hawaii Director reported that the Guild will be holding three readings at North Kohala Public Library in Hawi. The dates of these readings are Aug.14, Sept. 25, and Nov. 13 from 6:00 – 7:30 PM. Each reading can have as many as eight readers. Amy Elizabeth Gordon is assisting in the organization of these events. Eila plans to send out an email to Guild members for those who may want to sign up to read. Any Guild member who has a book can offer it for sale at these readings.

She has produced two Public Service Announcements being aired at KNKR, one she recorded of her voice and one of Amy Elizabeth Gordon.

Eila has contacted SYCO Printers in Hawi for a quote on an HWG banner and they can make a 2' x 5' in full color for \$65.00.

Duncan Dempster, Website Officer, has found an inexpensive advertising idea; ballpoint pens with stylus for online use to be given to new members. We voted unanimously to purchase 100 blue pens with Hawaii Writers Guild printed on them for 59 cents each.

The website will have a log on option and calendar in the future.

Cece Johansen, Vice President reported that classes for grant writing are not scheduled at either Tutu's House or in Kapa'au in the near future. Bruce Stern offered to assist in editing a grant proposal. Representatives of the group have already met with the North Kohala Resource Com. who help with grant writing. Their grants are approved for groups specifically benefitting the North Kohala area.

The next Guild meeting will be held Tuesday, August 8, 2017 at Paniolo Country Inn, Waimea 12:00 lunch, meeting to begin at 1:00 PM.

The meeting was adjourned at 1:45 PM.

Respectfully submitted,  
Julia Pace, Guild Secretary

#### Announcements:

Since the Guild meeting but prior to the minutes being distributed, Ray Pace arranged for the Guild to continue with its writer critiques each Wednesday through August at the Thelma Parker Library, from 10 am. until 1 pm. The Guild will also have an evening session from 5 pm. until 7 pm the first Wednesday of the month thru December. The next one is scheduled for August 2. If you are interested in reading, please contact Ray Pace at [raypacewrites@gmail.com](mailto:raypacewrites@gmail.com). This is a fine opportunity for the Guild to establish itself as an independent literary asset for the community.

Requests for placement on the Agenda for the next Guild meeting on Aug. 8 are required per By-laws to be sent via email to Ray Pace, Guild President at [raypacewrites@gmail.com](mailto:raypacewrites@gmail.com) ten days prior to the meeting. The Agenda will be emailed five days prior to the meeting on August 3. Agenda requests are due by July 29.